

TEWIN PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Monday 2 June 2003 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K.Lawson, K.St Pier, S.Stott, M.Howe and C.Pool who left at 8.50pm and returned at 9.30pm to attend a Cricket Club meeting.

In attendance: Mrs C.McFarlane (Clerk), Cllr M.McMullen. 3 members of the public attended to put questions to Alison Young and Glyn Day.

Alison Young and Glynn Day attended from EHDC Planning Enforcement section in order to provide the Council with details of how they tackle enforcement issues, what they are looking for and what their capabilities are. They also provided us with an update on the Warrengate issue.

Enforcement are still doing monthly land registry searches and any new owners of land at Warrengate are being written to by the Council.

The gate at Hollybushes is not accessed over Herts County Council land but private land. Alison Young will forward these details to the Clerk along with details of whether Article 4 has been ratified on Field A.

EHDC continue to work with MP Oliver Heald towards a change in legislation in order to make Article 4 retrospective.

1. APOLOGIES FOR ABSENCE were received from Cllr S.Glew

2. MINUTES OF THE PREVIOUS MEETING held 12th May 2003 were agreed and signed by the Chairman.

3. MATTERS ARISING FROM THE MINUTES:

Tewin Cowper Endowed – Mr J.Burton will continue to be the Parish Council representative on the Board of Governors and will report back to the Parish Council on a regular basis.

Tewin Charities Trustees – Mr R.Temple and Mr P.Briggs. Mr Briggs will be standing down in the near future. The accounts for Tewin Charities have been received and are in circulation

4. FINANCE

Accounts for Payment – In accordance with the Council's Financial Regulations the schedule of payments amounting to £2332.78 were approved and signed by the Chairman.

National Savings - Interest of £241 has been paid into this account and a change of signatories form completed.

Tewin Directory – The Council agreed to put this item on the agenda for discussion at the next meeting.

5. PLANNING

Planning Applications Received:

3/03/0801/FP/3TH – Crown Farm, Back Lane, Tewin – Conversion of Traditional Farm Buildings to 2 dwelling units - TPC Obj to Parking Facilities Only

3/03/0804/FP/3TH – Crown Farm, Back Lane, Tewin – Replacement Garage
TPC No Obj

3/03/0802/LC/3TH – Crown Farm, Back Lane, Tewin – Conversion of Traditional Agricultural Buildings to 2 Residential Units and gardens. Demolition of sub standard structures- TPC Obj to Parking Spaces Only

3/03/0824/FP/3EH – 43 Orchard Road, Tewin – Additional Crossover with new entrance gates – TPC Obj

3/03/0820/LB/3LEH – Queen Hoo Hall, Tewin – Proposed Barn Alterations – TPC No Obj

3/03/0893/FP/2TH – Land to Rear of 75 Burnham Green Road, Burnham Green – Demolition of all buildings and erection of detached dwelling & garage, use of site as residential garden land – TPC Obj

3/03/0930/FP/2MB – Land to West of Back Lane- Increased pitch and plain clay tiled roof in lieu of corrugated fibre based roofing sheets to approved barn – TPC No Obj

Planning Guidelines: The Council agreed to discuss this at the next meeting.

Local Area Plan: The Council agreed to discuss this at the next meeting.

6. HIGHWAYS & TRANSPORTATION ISSUES

Road Works Outstanding – A site meeting was held with Ian Bishop, Engineer on 2nd June – see updates on Appendix 1.

7. PAVILION & UPPER GREEN

Pavilion Proposals – The Council were generally supportive of outline plans submitted to them by the Cricket Club for a proposed extension to the Pavilion, but in light of the recent break-in, expressed some concern about the increased number of external doors.

Break In at Pavilion – A break in occurred on the 23rd May resulting in 2 external doors being broken and 1 internal door smashed. The incident was reported to the police and the Council would like a letter of thanks to be sent to Martin Harvey for repairing the doors.

The Council agreed to accept a quote to replace the internal door.

8. CORRESPONDENCE Received in May 2003 – See Appendix 2

Hymn - The Village hymn was suggested, but the Council wished to convey their apologies, as there was no one available to present the hymn.

Invitation to East Herts Rural Parishes Community Planning Conference at Cottered Village Hall 8.7.2003 from 1pm to 7pm. Cllr K.St Pier volunteered to attend this meeting.

9. RISK MANAGEMENT Following Meeting on 6.5.03

Works To Be Done: The Council accepted a quote for various repair and maintenance works to be done on the Pavilion, the Well Cover and the benches and bins in the Parish.

Cllr C.Pool has brought the various issues concerning the Cricket Club to their attention

10. PARISH PATHS PARTNERSHIP

Nothing to report.

12. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin School – Nothing to report.

Tewin Memorial Hall – Nothing to report.

Tewin Website – Nothing to report

The Chairman moved that, in view of the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting and were instructed to withdraw.

Part II minutes attached

The Chairman reminded the Council of its obligations to protect Open Spaces (specifically Common Land and registered Village Greens) against encroachment and other damage or interference, under Section 20 of the Open Spaces Act 1906; Section 12 of the Inclosure Act 1857 and the Commons Act 1876, and if necessary, Section 194 of the Law of Property Act 1925, and under the Lease (signed 25.6.1947 with Hertfordshire County Council) for Upper and Lower Greens.

13. DATE OF NEXT MEETING

The next meeting will be held on Monday 7th July 2003 at 7.45pm in Tewin Memorial Hall.

As there was no further business the meeting was closed at 11.32pm.

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APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS June 2nd 2003

Fault line: 01438 737321 District Team: 01992 526900 Assistant District Manager: Val Weaver
Assistant Engineer: Ian Bishop

No	Priority Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	DATE WORK SCHEDULED FOR
1	1b	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	IB will contact Steve Minton
2	1a	Flooding - School Lane Drainage and reset kerbing nearer edge of the road.	EHDC have had budget granted to carry out repair work.
3	1c	Flooding around the Tewin Memorial Hall – School Lane backing up and pushing manhole covers up on path from Car Park to Hall – 12/11Ref 1038106 12/12 chased	IB will arrange for a camera to be put down gulleys down Orchard Road and Upper Green Road
4	1d	Flooding of water in Upper Green Road opposite entrance to Godfries Close. 12/12 Ref 1042842	
5	1e	Flooding on Bramfield Road going to Bulls Green – Gulleys need clearing Ref: 1058851/1058853 2/3/03	
6	1f	Flooding in Orchard Road outside No 45. 12/11 Ref 1038104 12/12 chased	
7	1g	Flooding at Lower Green/Hertford Road where point is being eroded.	
		Flooding outside 32 Upper Green Road where pavement sinking	
8		Reinstatement of Verge - The point of Lower Green near the Post Office is being eroded as cars turn – Advice on stopping erosion	IB will investigate granite edging
9		Reinstatement of Verge in Orchard Road after road works Ref 1058848 2.3.03	IB will chase Gas Board
10		Sign - Back of finger Burnham Green signpost missing on Lower Green. 12/12 Ref 1042844 7/5/03 Ref: 1068407	On order
11		Sign - Tewin Sign at B1000 and Hertford Road junction broken Ref 1058844 2.3.03 Ref: 1068409 7.5.03	On order
		Sign – Village Shop sign	On order
12		Swallow Hole - opposite 4 Hertford Road Reported to 24hr Fault line on 1.10.01 Ref 1004796/ 13/5 Ref 1020829	IB will chase Water Board
13		Potholes – at the bottom of Tewin Hill Ref: 1068406 7.5.03	
		Potholes – At Archers Green by pond	
		Potholes – Outside Plume of Feathers by Post Box	

		Potholes – On Churchfield Road	
14		Bridge Repair at Tewin Hill – past farm – railings on bridge over stream are missing fencing Ref: 1068404 7.5.03	
15		Sign - Disused signs on roadside by entrance to Church Ref: 1068403 7.5.03	
16		Kerbing - Two Loose Kerbstones on drive opposite Tewin Stores	IB will put on works list
17		Kerbing - Damaged and Missing Kerbing to be replaced outside the Memorial Hall.	
		Ownership – Clarify ownership of paths in front of houses on Upper Green Road	IB will contact Land Registry
		Ownership – Clarify ownership of access road off Godfries Close	IB will contact Land Registry
		Gulleys – Ian Bishop stated that a survey was being done to pinpoint the location of all the roadside gulleys for the benefit of the cleaning crew	

Appendix 2 – Correspondence Received in May 2003

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- 18. Airport Expansion
- 18 Herts Environmental Forum Annual Conference
- 18. Good Councillors Guide
- 18. TCG Newsletter
- 18. SLCC The Clerk
- 18. Instrument of Governance for Tewin School
- 18. A copy of the Charities Commission Scheme
- 18. Letter from N.Copping re attending a meeting
- 19. Tewin Charities Accounts
- 19. National Savings Interest update and change of signatories form
- 19. Invitation to East Herts Rural Parishes Community Planning Conference at Cottered Village Hall 8.7.2003 from 1pm to 7pm
- 19. Brochures from Ripley Homes
- 19. HALC Newsletter